



[e JBCC ARCH SERVICE](#)

[Version 4.0 December 2010](#)

www.contractsondemand.co.za

The Objective of JBCC Arch Electronic Service

The e JBCC SERVICE provides the industry with an easy to use method of accessing JBCC Contract Agreements and Forms together with other capabilities that save time and provide an efficient way of using the JBCC Documents.

Service Offering

The e JBCC ARCH SERVICE is provided on an annual subscription basis and the price is determined according to the number of office locations using the Service.

e JBCC Arch can be used on an unlimited number of workstations per office location.

Updating

The components are updated at the following intervals: -

- **Reference Documents & Forms** - When published

Regular updating and ongoing development is an intrinsic part of the Subscription to e JBCC.

Help

The Service has been designed to be user friendly and intuitive. However comprehensive user instructions are provided in the 'About' section of each Service Component. User Manuals are also provided for the downloadable software. Training workshops are also organized from time-to-time.

JES Call Centre

A Call Centre is available during office hours (08h30 to 16h00) to answer technical queries associated with the availability and operation of the Service.

Tel: 087 940 9655

Subscription

Various subscription options of e JBCC are available to suit the user's needs and budget. These lower costs offerings include:

- e JBCC Full Service
- e JBCC Lite
- e JBCC Arch
- e JBCC Eng

The Service is provided on an annual subscription fee basis and paid for monthly by Debit Order.

For further information or to order, please contact us on:

[Email: info@contractsondemand.co.za.co.za](mailto:info@contractsondemand.co.za.co.za)

Tel: 087 940 9655

Fax: 011 462 2014

eJBCC SERVICE V4.0

ARCH SERVICE CONTENT

SERVICE COMPONENTS

The following components of the Service are provided: (See also detailed description)

- 1. Reference**
- 2. Active Schedules & Forms**
- 6. Pay-as-you-Go Printing**

SERVICE FACILITIES

The following facilities are included with Version 4.0 of e JBCC: -

Help Desk

Provides information on how to contact our Help Desks for assistance in using the Service or the downloadable software.

Polls

This Facility is used to ascertain the views of e JBCC Subscribers to various topical questions. E.g. Do you consider that the JBCC Contract Data Documents are being used effectively. YES ? or NO ? A subscriber can vote once only, after which the system bars him/her from voting. The user can then only see the current percentage votes cast.

Frequently Asked Questions (FAQ's)

These are common Questions asked about the JBCC Agreements. Answers are given by Peter Bold, the Chief Executive of the JBCC. The FAQ's are detailed for each type of Agreement.

Requests by Email

The Requests by E-mail Facility is provided for the following categories of queries:

- To COD - General Queries
- To COD - Software Queries
- To JBCC - Contractual Queries – Answer available within 72 hours

In the case of JBCC Contractual Queries, the user is channeled to look at the FAQ's first before being enabled to send an e-mail to Peter Bold – Chief Executive of JBCC.

Forums

Forums are available for each Form of Agreement. i.e. PBA, N/S, MWA. Users can post their comments and suggestions relative to each Agreement. These are passed onto the JBCC.

Blog Facility

Employees of a subscriber company can create their own Blog, where they can comment and give opinions relative to the Documents or the Services offered. Other users can read and respond this Blog. The Facility is limited to one Blog per Company Office.

DETAILED DESCRIPTION

SERVICE COMPONENTS - The following Service Components are provided: -

Component 1 - Reference

This component allows users to read on-screen, all the JBCC Documents, Forms, Guides, etc. –

Features:

Documents & Forms – Latest Version – Read Only in electronic Acrobat format

- The latest JBCC Contract Agreements
- The latest JBCC Contract Data Documents
- The latest JBCC Forms & Schedules relative to the Agreements
- The latest Guides to:- Interim, Practical Works & Final Completion; Interim, Valuation, Certification and Payment, CPAP Application; CPAP Work Group Composition

Benefits:

- Read access to the latest JBCC Agreements, Schedules, Contract Data Documents, Forms & Guides.
- Archives: Referring to the previous edition of the JBCC Documents as a reference for past projects

Component 2 - 'Active' Schedules & Forms

This component enables users to complete, print and save, Forms, Agreement Schedules and Contract Data Documents on screen.

Features:

- Complete on-screen, the Schedules to the Contract Agreements and Contract Data Documents and all the Forms in .pdf format
- Print out and save the documents, once completed
- Insert your Corporate electronic signature and logo

* Please note: you will need the Adobe Acrobat Writer software if you wish to save these documents when completed, and/or insert your own logo and electronic signature.

Benefits:

- Produce neatly typed Forms and Data Schedules
- Save time completing Forms and Schedules
- Customize the forms with your own Corporate Logo and Electronic Signature
- Store forms and Schedules electronically for future reference
- Email completed forms to other parties

Component 6 - Pay-as-you-Go Document Printing

This Component enables the ad-hoc credit card purchase of JBCC documents on-line and the printing thereof. It Includes the completion of the Contract Data on-screen, if required. [The printing of Document Schedules and Forms is free.](#)

Features:

- Purchase Documents via credit card Secure Purchase with Shopping Basket

Benefits:

- Convenience

DOCUMENTS THAT CAN BE PRINTED USING e JBCC**JBCC Documents**

Documents: Printing authorized copies of the following JBCC Documents:

Code 2101 - 5th Edition - Principal Building Agreement (PBA);
Code 2101 - EC PBA Contract Data – Employer to Contractor EC
Code 2101 - CE PBA – Contract Data - Contractor to Employer CE
Code 2102 - 5th Edition - Nominated Selected Agreement N/S
Code 2102 - ES - N/S Contract Data – Employer to Specialist Sub-contractor ES
Code 2102 - SE - N/S Contract Data – Specialist Sub-contractor to Employer SE
Code 2108 - 4th Edition - Minor Works Agreement
Code 2108 - EC - Contract Data – Employer to Contractor EC
Code 2108 - CE – Contract Data - Contractor to Employer CE
Code 2201 - Guide to Valuation, Certification and Payment
Code 2202 - Guide to Interim, Practical Works & Final Completion
Code 2109 - Adjudication Rules
Code 2118 - Guide to CPAP Application
Code 2117 - Guide CPAP Work Group Composition

Forms: Printing authorized copies of the latest JBCC Forms and schedules **free of charge:**

Code 2103 - Preliminaries (ESD 4.1 PBA, N/S & 3.0 MWA)
Code 2115 - Form of Tender
Code 2116 - Site Possession Certificate
Code 2121 - Waiver of Contractor's Lien
Code 2122 - Construction Guarantee PBA
Code 2123 - Construction Guarantee N/S
Code 2124 - Payment Guarantee PBA
Code 2125 - Payment Guarantee N/S
Code 2126 - Advance Payment Guarantee
Code 2128 - Variable Construction Guarantee MWA
Code 2129 - Employer Payment Guarantee MWA
Code 2142 - Payment Certificate PBA
Code 2143 - Payment Certificate Notification PBA
Code 2144 - Recovery Statement PBA
Code 2145 - Recovery Statement N/S
Code 2146 - Payment Advice Statement N/S
Code 2148 - Payment Certificate MWA
Code 2181 - Certificate of Interim Completion N/S
Code 2182 - Certificate of Completion PBA
Code 2188 - Certificate of Completion MWA