

1. Registration is free of charge
2. For PROCSA or any other Documents go to www.procsa.co.za, for JBCC go to www.jbcc.co.za
3. For PROCSA or any other Documents, click **Purchase Documents** on the Main Menu. For JBCC click **Electronic Services** on the Main Menu and then the **e-JBCC** logo
4. Click the **Register for Free** button on the right hand side
5. Click **Create Account**, or see 12. below, if Registered previously
6. Click the applicable button
7. Populate all the required fields
8. Click the **Create New Account** button
9. You will now automatically be logged in
10. Click **Create & View Documents**
11. A verification email with a one-time login will automatically be sent. This one-time login can be used only once. After logging in, you will be redirected so you can change your password.
12. If you have Registered previously, enter your email address and password, and then **Log in**
13. Continue on 10. above

IMPORTANT NOTICE

GOOGLE CHROME and Microsoft Edge browsers are NOT supported

as they do not cater for Adobe Acrobat

Please Login using either Internet Explorer or Mozilla Firefox